

[3 TERMS.

FIRST SIZE.

40 SCHOLARS THREE TERMS, OR 120 SCHOLARS ONE TERM.

High

SCHOOL REGISTER.

A supply of School Registers for the year, together with the Annual Report of the Board, and of its Secretary, and the Blank Form of Returns, is forwarded annually to the Town Clerk for the School Committee, as soon as practicable after the first of January. If the supply of Registers is not received by the Town Clerk, or is insufficient for the year, the School Committee are to apply to the Secretary of the Board, State House, Boston, stating the number and size of the Registers wanted.

"The several school teachers shall faithfully keep the Registers furnished to them, and make due return thereof to the School Committee, or such person as they may designate, and no teacher shall be entitled to receive payment for services until the Register, properly filled up and completed, shall be returned." — *Public Statutes, Chap. 46, Sect. 15.*

"Neither the School Committee nor the Town have power to dispense with the proper keeping of a School Register, or to waive the performance of the duty imposed by law on the teacher." — *Chief Justice Bigelow, 2 Allen, page 593.*

SCHOOL REGISTER.

Names of School Committee for the year 1893 :—

Waldo B. Fay,
Edward C. Collins
Wm. Metcalf

Length of School in months (4 weeks, or 20 days, making a month),* 40 weeks

Wages of Teacher per month,†

Whole number of pupils,

Number of pupils under five years of age,

Number of pupils over fifteen years of age,

Number of pupils between eight and fourteen years of age,

	1st Month.	2d Month.	3d Month.	4th Month.	5th Month.	6th Month.	7th Month.	8th Month.	9th Month.	10th Month.
Average membership,	25.2	23.1	21.75	45.25	43	42.5	41	39.05	40.1	40.15
Average attendance, ‡	24.25	21.2	20.3	44.3	42.1	40.9	39	37.8	37.3	38.9

List of Books prescribed by the School Committee:—

Spring Term Fall Term Winter Term

* Give the time the school has actually been in session, exclusive of vacations, but including legal holidays, and state the amount in months and days. The legal holidays are: February 22, May 30, July 4, First Monday in September, Fast Day, Thanksgiving and Christmas.

† When teachers provide their own board, no notice is to be taken of it in giving the wages per month; but when it is furnished by individuals, its value is to be added to the wages; that is, include in the answer all received as compensation for services, whether money or board, estimating the value of the board in money.

‡ The average attendance is to be found according to the rule given in the "Directions to the Teacher," No. 5, on next page. Teachers are desired to be accurate in the record of attendance.

N. B. Each school or department of a school having a separate teacher and required by the committee to keep a separate register or record book is to be regarded as a distinct school.

DIRECTIONS FOR THE TEACHER.

1. If a pupil is absent at the opening of the school in the morning put a perpendicular line (thus, |) in the upper part of the check for that day. If he is present afterwards during the morning session make a horizontal line across the top of the perpendicular (thus, T). If he is dismissed before the close of the session make a horizontal line across the bottom of the perpendicular (thus, \perp). The perpendicular line will indicate absence; the horizontal line, if across the top of the perpendicular, will indicate tardiness, if across the bottom it will indicate dismissal. Observe the same method for the afternoon session in the lower part of the check for the day. A record of the absence, tardiness and dismissal should be carefully kept for each half day in all schools having two daily sessions. All absence should be recorded and counted, without regard to excuses.

2. In the column of "Depoartment," if the pupil's general moral deportment, observance of the rules of the school and diligence in study be ordinary, insert a zero (thus, 0); if below mediocrity, insert the sign *minus* (thus, —); if above mediocrity, insert the sign *plus* (thus, +).

3. Every pupil shall be considered "a member of the school" from the time of his first entrance to the day he is dropped from the roll, which shall be at the end of ten successive half-days or five whole days of absence, or whenever it is known that he has withdrawn from the school with no intention of returning. If he subsequently returns he shall be enrolled as a new member.

4. The average membership of a school for any given month is the same as the membership for that month, if none leave or join the school during the month; in other cases the average is found by adding to the number of those who have been members for the entire month one for every twenty days of membership of all others.

5. The average attendance is found by deducting from the average membership one for every twenty days of absence.

6. Schools which have Record Books or Registers of their own can use them instead of this, provided they include all the items required.

7. The total of the time in days of each pupil's absence from school by reason of his tardiness and dismissal during school sessions should be found and recorded in the column in the Register provided therefor. A daily record of such absence should be made in a book kept by the teacher for this purpose.

ENROLLMENT SHEET.

Teachers will enroll upon the next page of this sheet all the pupils in their respective schools at the beginning of the enrollment year; also, any who enter their schools who have not been enrolled elsewhere in the Town within the same year. Those who have been enrolled in any other school in the Town within the year are not to be re-enrolled upon the next page. The design is to have no pupil counted twice in the same year.

Pupil's No.	NAMES.		Age.	Pupil's No.	NAMES.		Age.	
1	Ruby	Barney	14	Entered Fall Term				
2	Heleen	Buck	15					
3	Agnes	Harris	15	1	Linnie	Fairbanks	13	
4	Grace	Hodge	13	2	Grace	Hawkins	15	
5	Maggie	Keary	15	3	Amy	Fowle	13	
6	Grace	Nichols	13	4	Hattie	Johnson	14	
7	Kellie	Orne	16	5	Katie	Keary	13	
8	Flossie	Pike	16	6	Anna	Parker	14	
9	Mabel	Pope	15	7	Mildred	Power	14	
				8	Alice	Mac Leavie	14	
				9	Lassie	Mac Leavie	12	
				10	Margaret	Riley	14	
				11	Vida	Waldron	17	
10	Arthur	Brewer	15	12	Roband	Barney	13	
11	Frank	Buck	16	13	Walter	Bozitelker	14	
12	Herbert	Cantells	13	14	Michael	Burns	14	
13	John	Daniels	14	15	Charles	Hildreth	14	
14	Robert	Draher	15	16	Robert	Kaler	13	
15	Frank	Eustis	13	17	Edmund	Knight	16	
16	Edward	Hawkins	17	18	Edmund	Lane	14	
17	Henry	Hildreth	18	19	Stanley	Metcalfe	14	
18	James	O'Leary	16	20	Charles	Mills	14	
19	Harry	McMaster	16	21	Walter	Pope	13	
20	Carleton	Pike	15	22	Walter	Summermann	13	
21	Harold	Pike	13	23	Edwin	Washington	14	
22	Edward	Salmon	15					
23	Irving	Smith	14					
24	Robert	Smith	13					
25	Daniel	Sullivan	14					
26	Everett	McVicar	14					
27	Edward	Wright	14					

DAYS WHEN VISITED BY COMMITTEES AND OTHERS,

AND

REMARKS ON THE STATE OF THE SCHOOL, &c.

RECORD OF ATTENDANCE in the

Peters High

School, for the Term commencing

Sept. 4

1893, and ending Dec. 22

1893, taught by

John F. Roache

38	Carleton	Pike	16
39	Harold	Pike	14
40	Walter	Pope	13
41	Edward	Salmon	16
42	Irving	Smith	15
43	Robert	Smith	14
44	Walter	Sommermann	13
45	Erwin	Washington	14
46	Edward	Wright	15
47	Ralph	Olve	14
48	Everett	McVicar	16

Labour Day

[illegible]

of
, have beginning Week

RECORD OF ATTENDANCE in the

Peters High

School, for the Term commencing

Jan. 2

1894, and ending *March 16*

1894, taught by

J. F. Roache
Bessie A. Rice

Scholar's Number.	Names of Scholars.	AGE.																													No. of days' attendance.	Times tardy.	Times dismissed.	Time lost.	Department.																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																											
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See preceding page for rest of scholars.

1 2 3 4 5 6 7 8 9 10 11

DAYS WHEN VISITED BY COMMITTEES AND OTHERS,

AND

REMARKS ON THE STATE OF THE SCHOOL, &c.

The School Registers furnished by the State are of the following Sizes:—

FIRST SIZE,—40 Scholars Three Terms, or 120 Scholars One Term.

SECOND SIZE,—80 Scholars Three Terms, or 120 Scholars Two Terms.

THIRD SIZE,—120 Scholars Three Terms, or 80 Scholars Four Terms.